



SonShine Ministries

First Baptist Church of Mebane

301 S. Third Street, Mebane, NC 27302

Office-(919) 563-3444 Cell-(336) 524-4576

Summer Camp Parent Handbook

First Baptist SonShine Ministries is a ministry of First Baptist Church. We do not discriminate on the basis of sex, race, color, creed, national origin, ancestry or religion. Our program may not be equipped or staffed to meet the needs of children with severe handicaps, learning disabilities or health problems. Each situation that may arise will be reviewed on an individual basis and every possible effort will be made to accommodate the child.

Philosophy

Children enter this world the unique individuals that God created them to be. We believe that early childhood is a valuable stage of the human life cycle and should be appreciated. Our work is based on our knowledge of child development and family dynamics. We believe children begin learning from the moment they open their eyes in the morning until they close them at night, while being influenced by their peers and their environment.

Goal

Our goal is to provide children with a safe environment with age appropriate toys and furniture, loving, caring adults to supervise, play with, teach and love the children. We believe all children are different, learn at different rates, and that our job is to stimulate each individual child to help each child succeed. We work with parents offering encouragement and support, keeping in close contact with the family's developing needs.

Program Information

We offer summer camp care for children entering kindergarten through fifth grade. We have an exciting summer planned for our kids. They will be doing art and craft activities, playing games, watching movies, learning music, weekly bible lesson, and going on field trips.

Hours of Operation

Our hours of operation are 7:00 am until 5:45 pm.

Summer Camp Needs

Your child will need a positive attitude, the ability to adapt to change, the ability to listen to and follow directions as well as make good choices. Each child will need to bring a water bottle, lunch with a drink each day and a sleeping bag or small blanket and pillow for quiet time. These items will need to go home every Friday.

Registration Fee & Tuition

There is a \$50 **non-refundable** registration fee per child. This fee needs to be paid as soon as possible to guarantee a spot in our program. Children currently enrolled have first option to available spots. Once capacity is reached, your child will be placed on a waiting list.

Tuition for **full time** campers is \$140 per week per child with paid registration or \$155 per week per child without paid registration. Tuition includes field trips for the week and **must be paid** for the weeks you sign your child up for **regardless of attendance**. Tuition is due on Monday of the week your child attends. **If tuition for the week is not received by 5:45 pm on Monday, a \$10 late fee will be applied to your child's account.**

Tuition for **daily all day** campers is \$35 per day per child with paid registration fee plus the cost of the field trip for the day or \$45 per day per child without paid registration plus the cost of the field trip for the day.

Tuition for **daily part-time** campers (4 hours or less) is \$25 per day per child with paid registration plus the cost of the field trip for the day or \$35 per day per child without paid registration plus the cost of the field trip for the day.

If your child attends daily part-time tuition is due by 5:45 pm on the day your child attends. **If tuition is not received by 5:45 pm of the day your child attends, a \$10 late fee will be applied to your child's account.**

Late Fees

Full-time camper's tuition must be received by 5:45 pm on Monday; otherwise a \$10 late fee will be applied to each of your child/children's account.

Part-time camper's tuition must be received by 5:45 pm on the day your child attends; otherwise a \$10 late fee will be applied to your child/children's account.

If you are late picking up your child/children, each child's account will be charged a \$1 per minute late fee. After the fourth time you are late picking up your child/children, the late fee goes to \$5 per minute per child for the duration of your child's/children's attendance in our program.

We reserve the right to dismiss a child from our program for late pick up.

If your child/children's account becomes more than a week behind, your child/children may be dismissed from the program until the account is current.

Payments

Payments are accepted in the form of cash, check, certified bank check, or money order. If paying by cash, please get a receipt for your payment. We accept cash, check, certified bank check or money orders in house or we accept payments made by debit or credit cards online on the website. If you would like to pay online by debit or credit card you may do so by going to the Church website, www.fbcmebane.com, click on the SonShine link, click-make a payment, follow the instructions. (fbcmebane.com/sonshine/sonshine-ministries/) There is a 4% fee associated with making payments online and you must choose to pay this fee when making your payment or it will be deducted from the payment amount made and you will still be responsible for that amount. Payments may be put in the payment drop box by the SonShine Ministries office or mailed to the address above. If mailing payments they must be received by the date the payment is due or a late fee will be applied to your child/children's account. If you have questions regarding finances, please contact our Financial Director, Angie Patterson, at 919-563-3444.

We reserve the right to dismiss a child from our program for late payments or if the child's account is behind a week or more.

Returned Check Fee

If a check is returned by our bank for any reason, a \$35 per check returned check fee will be charged to your child/children's account and will be required to be paid immediately. After 1 returned check, all fees must be paid by cash, money order, or certified bank check.

Appropriate Attire for Summer Camp

Children should wear weather appropriate clothing, including sunscreen. Weather permitting we are outside everyday. For the girls-no short shorts, no low cut shirts or tops, no halter tops or tank tops with straps less than 1 1/2 inches wide, or any tops that only have strings to hold them on will be permitted.

Tennis shoes should be worn everyday. Sandals and flip flops are discouraged due to the mulch on the playground and the possibility of tripping and falling on the cement to and from the playground or hazards on field trip. Flip flops and water shoes may be worn on pool days or other field trips that water will be involved in. Tennis shoes should be brought to be changed into after pool day and other water field trip days.

Bathing suits should fit appropriately. For girls this means one piece or tankinis that do not fall down or ride up when in the water and boys should wear swim trunks. No Speedo's will be allowed. Sunscreen should be applied before your child arrives on swimming day. Children will need a towel and a complete change of clothes, including underwear and socks, to change into after swimming.

We have blue rubber mulch on our playground and the color can get on shoes and clothing. Please send your child in clothes or shoes that you don't mind getting dirty. Your child will be playing on the playground every day weather permitting.

Snacks & Lunch

We provide a morning and afternoon snack only. We do not provide breakfast or lunch. A bag lunch and drink will need to be provided by you for your child every day unless otherwise specified. **Please do not send in food that needs to be heated. If your child requires food that needs to be warm to eat, please cook it at home and put it into a thermos container.** We have limited resources to heat food. If every child needs lunch heated, it would take hours to accommodate everyone. A sandwich, piece of fruit, raw vegetables and/or chips, along with a drink, are sufficient for most children.

Electronics & Toys Policy

Electronics will only be allowed at the Director's discretion. This includes phones, phone watches, iPads, iPods, fit bits, hand held game systems, etc. If your child brings items from home, they are responsible for keeping up with them. If they get broken, lost or stolen by another child, SonShine Ministries accepts no responsibility to replace them.

Play & Playground Rules

We have a **NO TOUCH, NO TAG, NO TACKLE RULE** and a **NO BULLYING RULE**. The children will be reminded of these daily. Any child caught violating these rules will be reprimanded and punished based on our staffs recommendation which may include but is not limited to, being suspended for a length of time or being expelled from our program or programs permanently.

Sick Policy

If your child has diarrhea (2 or more loose bowel movements), vomiting or a fever, please do not bring him/her to school until he/she has gone 24 hours without a loose bowel movement, vomiting or has been fever free for 24 hours without the aid of medications. Example: If your child vomits on a Monday night at 7:00 pm, they can not return to summer camp until Wednesday morning. If a fever breaks during the night, the child cannot return to summer camp the next morning. This is to protect your child as well as the other children and staff members in our program. Remember, your child's tuition is still due regardless of attendance.

Please notify us of any cases of infectious diseases such as COVID, strep, chicken pox, measles, mumps, flu, impetigo, hepatitis, or meningitis, as well as head lice. You may need a doctor's note to return to summer camp.

Sign In/Out Policy

Our staff will sign your child in and out each day. If someone other than the regular pick-up person is coming for your child, please let us know when you drop off or by calling 919-563-3444 or 336-524-4576. We check I.D.s.

Suspected Neglect or Abuse

We are required by North Carolina Law to report any suspected neglect or abuse to the North Carolina Department of Child Protective Service.

Contact Information

If you need additional information or have any questions or concerns you may contact us at the following phone numbers or email address:

Libby Isaac-Director

Office-919-563-3444

Email-lisaacfbc@gmail.com

Cell-336-524-4576

Angie Patterson-Office/Financial Director

Office-919-563-3444

Email-apatersonfbc@gmail.com

Cell-336-524-4576